



Twin Towers Homeowners Association, Inc.

2020 North Atlantic Avenue • Cocoa Beach, Florida 32931

**First Notice of Annual Meeting of
Twin Towers Homeowners Association, Inc.
To be held on Thursday, February 21, 2019 at 8:00 P.M.
At Twin Towers Homeowners Association, Inc.
2020 N. Atlantic Avenue
Cocoa Beach, FL 32931
Atlantic Room**

December 10, 2018

Dear Homeowner:

This letter is to serve as the First Notice of the Annual Meeting of Twin Towers Homeowners Association, Inc. and the Election of the Board of Directors at the date, time and place stated above. There are several Statutes that effect your election:

- Five (5) Director's terms expire with this annual meeting.
- If co-owners were to be elected one would have to resign.
- Notice of Intent to be a Candidate Form must be signed and submitted by the candidate no less than 40 days before the election. Your notice of intent must be received by the Association no later than January 11, 2019.
- Candidates may submit an information sheet no larger than 8.5 X 11 inches. If an information sheet is submitted it must be received by the Association no later than 35 days before the election. Your information sheet must be received by the Association no later than 3:30 P.M. on January 17, 2019. A copy of the information sheet will be included with the 2nd mailing of the election.

Return your signed forms to: Twin Towers Homeowners Association, Inc., 2020 N. Atlantic Avenue, Cocoa Beach, FL 32931.

Sincerely,

Board of Directors,
Twin Towers Homeowners Association, Inc.

**NOTICE OF INTENT TO BE
A CANDIDATE**

I, _____, hereby place my
(please print **name** and **unit number**) name in nomination as a candidate for the
Twin Towers Homeowners Association, Inc. Board of Directors.

I understand that if I intend to send a personal information sheet about myself it
must be received by the Association not less than 35 days before the election. I
understand that I am responsible for the accuracy of the information contained in
the personal information sheet.

I understand that within 90 days of being elected or appointed to the Board,
each newly elected or appointed director shall certify in writing to the Secretary of
the Association that he or she has read the Association's Declaration of
Condominium, Articles of Incorporation, Bylaws, and current written policies; that
he or she will work to uphold such documents and policies to the best of his or her
ability; and that he or she will faithfully discharge his or her fiduciary responsibility
to the Association's members. In lieu of this written certification, the newly elected
or appointed director may submit a certificate of satisfactory completion of the
educational curriculum administered by a division approved condominium
education provider.

DATE: _____

SIGNATURE: _____