

TWIN TOWERS HOMEOWNERS' ASSOCIATION, INC.
BOARD OF DIRECTORS' MEETING

March 6, 2025
Atlantic Room and Zoom

CALL TO ORDER

Meeting called to order at 4:30PM

PROOF OF MEETING MINUTES

The meeting was properly noticed on all bulletin boards and on the website.

APPROVAL OF MEETING

Minutes were approved for the board meeting from 19 December 2024.

OLD BUSINESS

None

NEW BUSINESS

Appointment of New Board Members.

Motion was made by Dennis Howden to appoint Mark Robinson to the board. This was 2nd by Maureen Bowe, motion passed. The motion was made by Dennis Howden to make Mark the Secretary, this was second by Maureen Bowe. Motion passed. Motion was made by Anthony Jorge to appoint Mike Delay to the board. 2nd by Dennis. Motion passed. Mike will serve in a Directors Position.

Mike Delay – Director

Mark Robinson – Secretary

Approval of Banking

The following officers are signers for the banking requirements of Twin Towers, Dennis Howden (President) and Mark Robinson (Secretary) and Robert Kramer. Motion was made by Dennis Howden, 2nd by Maureen Bowe. Motion Carried.

Appointment of Committees

The following committees were approved to be formed by the Board of Directors: 1) Maintenance, 2) Beautification, 3) Finance, 4) Storage, 5) ARC and 6) Communication

Description of duties/responsibility and a list of members of the committee to follow.

Change time off for employees.

Motion was made by Dennis Howden to change the time off Procedures for employees of Twin Towers:

- A.) Changed from: Vacation time and sick time NOT USED during the year and cashing it out at the end of the employment year.
- B.) Changed to: All time is to be changed to PTO personal time off and used throughout the year. Unused PTO will not be paid for at the tenor IT WILL BE USE OR LOOSE.

All time is to be PTO (Paid Time Off) and USE or LOSE-NOT PAID OUT not carried forward. – Motion made by Dennis, 2nd by Anthony, 3rd by Maureen. Mike Delay – Abstained. Passed with 4 to 1 vote. Motion approved.

MANAGER'S REPORT
OWNERS' COMMENTS

ADJOURNMENT

There being no further business on the posted agenda, by mutual consent the meeting adjourned at 5:45PM

Motion made by Anthony Jorge at 5:45pm, 2nd by Mark Robinson. Motion carried.

Minutes respectfully submitted by

Robert Kramer CAM 12 Mar 25

Robert Kramer, CAM

For: Board of Directors